

**PURISSIMA HILLS WATER DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS**

October 9, 2024 Minutes

1. **CALL TO ORDER AND ROLL CALL** President Ranganathan called the regular meeting to order at 6:30 p.m. at the District Office.

Directors Present: President Ranganathan, Directors Lucille Glassman, Brian Holtz, Steve Jordan, and Essy Stone.

Staff Present: Phil Witt, General Manager; Joubin Pakpour, Engineer, Pakpour Consulting Group; Catherine Groves, Attorney, Hanson Bridgett; Erik Walter, Foreman; Samantha Vu, Office Manager/District Secretary; and Cory Burkett, Billing Clerk.

2. **COMMENTS FROM THE PUBLIC** None
3. **CONSENT CALENDAR** It was moved by Director Jordan, seconded by Director Holtz to approve the consent calendar. Motion approved unanimously – voice vote.
4. **SUPPLY COMMITTEE MEETING** General Manager, Phil Witt reported that he met with the Los Altos Hills Town Manager to review well sites. District Engineer, Joubin Pakpour reported that the report for Quarry Lake has been received.
5. **APPROVE CONTRACT WITH SYCAL ENGINEERING, INC. FOR THE RTU/RADIO UPGRADE IN AN AMOUNT NOT TO EXCEED \$404,645.00** General Manager, Phil Witt presented to the Board as to why the District needs this upgrade. President Ranganathan requested that staff obtain additional competitive proposals before approval. This item will be brought back at a future Board meeting. No action was taken.
6. **5-YEAR-CAPITAL IMPROVEMENT STRATEGIC PLAN** General Manager, Phil Witt, presented the report to the Board. Consultant, Sheldon Chavan, presented a 5-year financing projection model which includes a 9% annual increase. Consultant, Rob Pankratz, presented three financing scenarios for the CIP projects, each with different borrowing terms. There was a Board discussion. The Board wants to see additional options for financing and project timelines and updated bond scenarios for \$15 million over 20-25-year terms. This item will be brought back at the next Board meeting.
7. **ENGINEER'S REPORT**
 - A. **CHRISTOPHER LANE, GERTH LANE, LIDDICOAT DRIVE, ARASTRADERO ROAD WATER MAIN IMPROVEMENTS** District Engineer, Joubin Pakpour, reported that the potholing was completed within 1 week. The line construction started on Christophers Lane with 200 ft constructed with no issues. There will be a full report with pictures to present to the Board at the next Board meeting.
 - B. **MCCANN OPERATION CENTER DESIGN** District Engineer, Joubin Pakpour, reported that temporary story poles were installed at the corners of the building. There will be a meeting with neighboring homeowners to see if story poles can be viewed from their property. The plans will be brought back to the Town planning department to present the revised roofline.

C. **WEST FREMONT, ST. FRANCIS WATER MAIN IMPROVEMENTS** District Engineer, Joubin Pakpour, reported that the design is at about 90%.

D. **E-PULSE ASSESSMENT** District Engineer, Joubin Pakpour, reported that there was an assessment done with acoustic technology and the District received the final report, no further actions are planned.

8. **ATTORNEY'S REPORT** Attorney, Claire Collins, presented to the Board 3 new laws regarding Prop 218.

9. **MANAGER'S REPORT** General Manager, Phil Witt, reported that Tier 2 draft paperwork should be done next month and will be brought to the Board for approval soon. The water tank coatings and ceilings were inspected.

A. FIELD REPORT

- ▶ On 9/4, the District repaired a Backflow Preventer that was hit and damaged at 27391 Altamont Rd.
- ▶ The District sold 2 trucks through the GovDeals auction.
- ▶ On 9/17, Cla-Val performed maintenance of the altitude valve at Altamont Tank Site.
- ▶ On 9/26, the District replaced a broken water valve box on Altamont Gate.
- ▶ The District installed a mixer at Altamont Tank and continued work on Altamont Gate.
- ▶ The District completed the Service Line Inventory for the Lead & Copper Revision Review (LCRR) and submitted it to DDW.
- ▶ The District had multiple trees removed at the Elena Tank Site.

B. CUSTOMER COMMUNICATIONS Nothing to report.

10. **DIRECTOR'S REPORT**

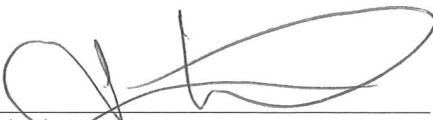
A. **BAWSCA, Valley Water, ACWA/JPIA, and other agency topics** Director Jordan reported that BAWSCA identified the new CEO and December 1st is the official start date.

B. Director Comments

11. **AGENDA ITEMS FOR NOVEMBER 9, 2024**


- ▶ SyCal Proposal
- ▶ Updated 5 Year CIP Plan
- ▶ Solar Options
- ▶ Director Election funding
- ▶ 9% Scheduled Rate Increase

12. **ADJOURNMENT** It was moved by Director Jordan, seconded by Director Glassman to adjourn the meeting at 8:27 p.m.



District Secretary

Approved:



Board President